



Broadmeadows Valley Primary School

Inspection Checklist Schedule

Flammable Liquids Policy

Year 2018

Area	Person Responsible For inspection	
Administration Flammable liquids to be stored in Office storeroom	Jon	Ongoing
Art Room No flammable liquids to be stored in Artroom	Jon	Ongoing
External Grounds Inspection, Includes monitoring and removal of materials that may be easily ignited. Ensure flammable liquids are stored in container storage Western end of Learning Neighbourhood 3	Jon	Ongoing
Kitchen No flammable liquids to be stored in Kitchen	Jon	Ongoing
Learning neighbourhood 1 All flammable liquids are stored in Teacher storeroom.	Leader	Ongoing
Learning neighbourhood 2 All flammable liquids are stored in Teacher storeroom	Leader	Ongoing
Learning neighbourhood 3 All flammable liquids are stored in Teacher storeroom.	Leader	Ongoing
Multi-purpose room Ensure all flammable liquids stored in cleaners cupboard.	Jon	Ongoing
Staffroom Ensure all flammable liquids are stored under sink.	Jon	Ongoing

Evaluation

This policy will be reviewed as part of the school's four-year review cycle.

Ratification

This school policy was ratified at the Broadmeadows Valley Primary School Council meeting on

29/15/2018

School Council President

Principal