

2019 Photo Day

Envelope and Order Instructions

Dear Parents and Students,

Broadmeadows Valley Primary School PHOTO DAY IS 23-05-2019

School photo order envelopes have been or will be distributed to every student and it is important that the order instructions (below) are followed.

**** IMPORTANT PLEASE NOTE – ONLINE ORDERING FOR SIBLING PHOTOS WILL CUT OFF ON 22-05-2019 ****

ONLINE ORDERING Your child's school photos are now available for secure online purchase, please note if you are ordering online, you do not need to return an envelope to the school

4 EASY STEPS TO ONLINE SCHOOL PHOTO ORDERING

Step 1: **CLICK HERE: Easy Access Link** - Click on this link if you are using a supported device

- OR - Go to www.advancedlife.com.au before photo day and enter your school code [LNB JBD T6J]

Step 2: Enter your student's details

Step 3: Choose the package that best suits your needs (all orders will be returned to the school for collection)

Step 4: Pay for the photos via the shopping cart (upper right corner of the page)

**** Online Orders will attract a \$1 service fee**

Please Note: Late fees will apply once orders are closed (5 days after photo day)

FAMILY / SIBLING PHOTOS No envelope required if ordering online

4 EASY STEPS TO ONLINE SCHOOL PHOTO ORDERING

- Go to www.advancedlife.com.au before photo day and enter your school code [LNB JBD T6J]
- Family/Sibling photo orders online close on 22-05-2019
- Orders can be placed by returning an envelope up until photo day with cash or cheque enclosed

ORDERING USING AN ENVELOPE

ENVELOPES WILL BE HANDED TO EACH CHILD, PLEASE SEE THE SCHOOL OFFICE IF YOU HAVE NOT RECEIVED ONE

Step 1: Student Details: Complete the student details section on the front of the order envelope.

Please use black or blue pen.

Step 2: Purchase Details: Complete the purchase details on the front of the envelope.

Step 3: Payment Method: Select your payment method.

Credit Card – Online Only at www.advancedlife.com.au

Cash – Please enclose correct money – no change is given under any circumstances

Cheque – Make payable to Advancedlife Photography with your name & address on the back of cheque

Please allow 60 days for your cheque to be finalised - a \$25 fee will apply to any dishonored cheque payments

Please Note: A portrait and a class group photograph will be taken of every student at the school, regardless of purchase. Photographs of your children taken as part of a class group are only permitted to be distributed within their own class. Your child's name will appear on the class group photo. If you Do Not wish your child to be photographed, please contact your school office with your instructions prior to Photo Day.

Please feel free to contact us via email or phone should you have any queries in regards to your child's school photo order.

info@advancedlifevic.com.au or 03 9852 1133

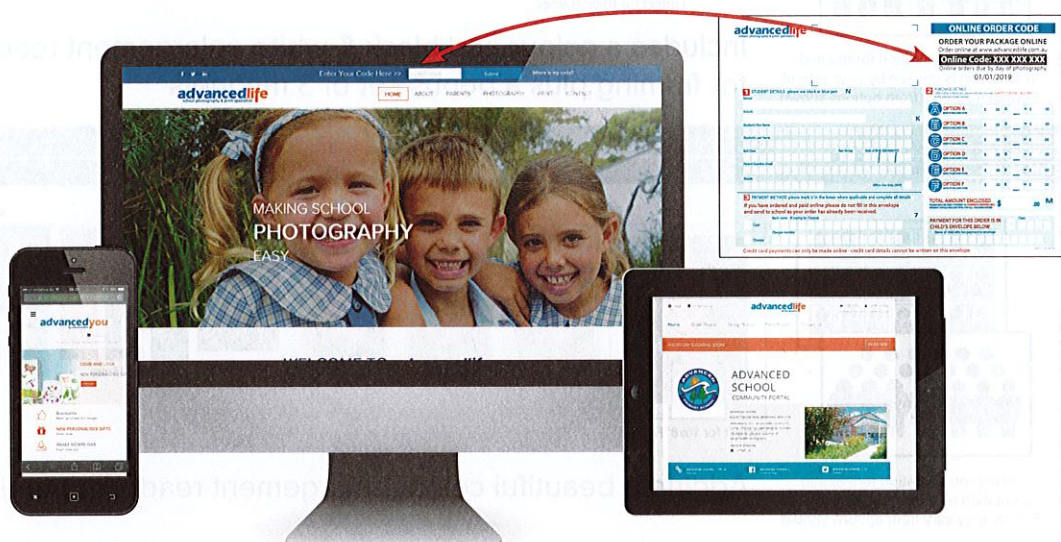
Advancedlife Team

ORDER ONLINE NOW

Make it easy for your school and order online
go to www.advancedlife.com.au

AND ENTER YOUR 9 DIGIT ONLINE CODE

Order your package and receive access to **advancedyou** our online platform offering archived images, gifts and more!



HOW TO ORDER

School photographs should be ordered online prior to the day of photography using any device with internet access, by visiting www.advancedlife.com.au and entering your school's secure 9 digit **advancedorder** code.

ORDERING ONLINE IS EASY

- Visit www.advancedlife.com.au
- Enter your school's secure 9 digit **advancedorder** code shown on the front of the order envelope
- It takes you to **advancedorder**, our secure online ordering site for your school
- Click on "Order Photos" and follow the steps
- You do not need to return a payment envelope if you have paid online
- An order receipt will be sent to your email address shortly after your order is placed. Please be aware that PayPal can take several hours to process payments and issue a receipt

ONLINE PAYMENT METHODS

We now accept online payments using PayPal, Visa and Mastercard. A \$1 online processing fee is applicable with online ordering. For more information go to – www.advancedlife.com.au/FAQ

CASH / NON-ONLINE ORDERS

Whilst schools prefer all orders to be placed online for easier administration, if you do not have online access please complete your order on the envelope provided and return it with payment enclosed to our photographers on the day of photography. Each student must have their own envelope. Cheques should be made out to **advancedlife** with name and address on the back. Credit card payments can ONLY be made online.

Email: enquiries@advancedlife.com.au

LATE ORDERS

If you miss photo day, portrait and group packages can still be ordered online for 7 days afterwards with no late fees. After that time, late orders will require separate processing and handling and therefore will incur a \$15 late fee.

SIBLING PHOTOS

Should your school choose to have sibling photographs, you must pre-order online up until midnight the day before photography. Should you miss the midnight cut-off, an envelope can be completed and the order paid in cash by 10am on the day of photography. Only siblings attending the school are permitted to be photographed.

SPORTS/EXTRA CURRICULAR PHOTOS

Once all the sports and extra-curricular photos have been taken, they will be made available for order through the **advancedorder** site using the same secure 9 digit **advancedorder** code you use for ordering packages. Your school will email you to let you know when these photos are available to view and purchase.

SEPARATED FAMILIES

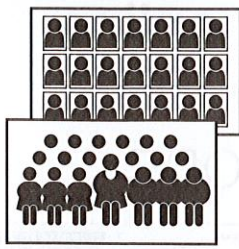
If you prefer to personally collect your photographic package from the school office, rather than have it sent home with your child, please select the "Collect Your Pack" option when you order online.

REFUND POLICY

Check your order carefully, as refunds are not available for incorrect choice. No refunds are available once your portrait image has been downloaded. To view **advancedlife** Terms of Service and Terms & Conditions please visit – www.advancedlife.com.au

Deluxe Package

A
PACK
\$52



Group presentation format and orientation is chosen by your school. Format may vary from options shown.



Perfect for 10x8" Frames



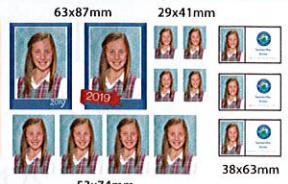
126x176mm



82x127mm



38x135mm



53x74mm

38x63mm

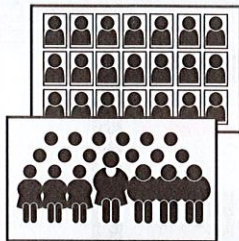
Includes a colour and black & white enlargement ready for framing plus a bonus set of 3 magnets



3x MAGNETS
Prints from package. No additional prints supplied.

Value Package

B
PACK
\$49



Group presentation format and orientation is chosen by your school. Format may vary from options shown.



Perfect for 10x8" Frames



126x176mm



82x127mm



38x135mm



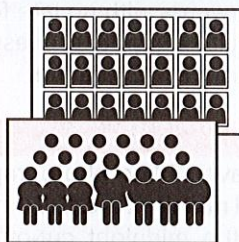
53x74mm

38x63mm

Adding a beautiful colour enlargement ready for framing

Fun Package

C
PACK
\$46



Group presentation format and orientation is chosen by your school. Format may vary from options shown.



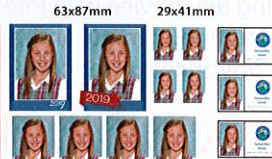
126x176mm



82x127mm



38x135mm

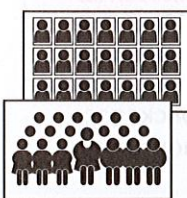


53x74mm

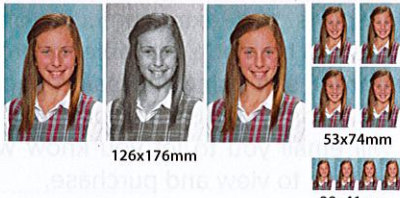
38x63mm

A perfect combination of portraits and gifts for the whole family

D Pack - Regular Package \$44



Group presentation format and orientation is chosen by your school. Format may vary from options shown.



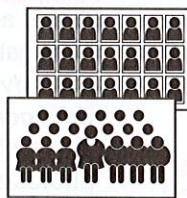
126x176mm



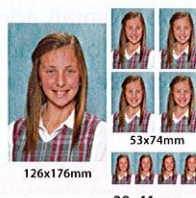
53x74mm

29x41mm

E Pack - Basic Package \$40



Group presentation format and orientation is chosen by your school. Format may vary from options shown.



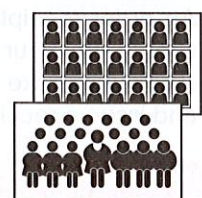
126x176mm



53x74mm

29x41mm

Option F - Group Only \$29



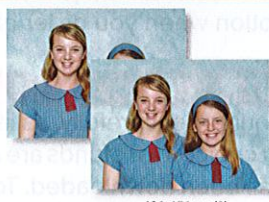
Group presentation format and orientation is chosen by your school. Format may vary from options shown.

Also available for order online

SIBLING PHOTOS



203x254mm (10x8")



126x176mm (2)



26x41mm (3)



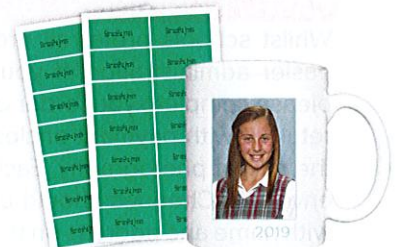
38x63mm

38x135mm

82x127mm

63x87mm

MUGS & LABELS



Flyer Code P